



Bhavana Nancherla

Email: bhavana.nancherla@gmail.com

WORK EXPERIENCE

Financial & Administrative Consultant

Clients have included: Critical Ethnic Studies Association; INCITE! Women, Gender Non-Conforming and Trans People of Color Against Violence; Sangament Media; Joseph Samalin; Paola Laird; African Services Committee; Chhaya CDC; Chen Dance Center; CONNECT NYC.

January 2012 – Current

Services provided in an independent role to assist non-profit, small business, and individual clients with their financial and administrative needs.

Services vary from client to client, including:

- Development of organizational bookkeeping structures and practices, including the establishment and maintenance of Quickbooks, filing structures and other financial records.
- Maintenance of outside relationships with vendors and customers/donors, including handling of accounts payable/receivable, as needed.
- Regular communication with organizational staff, accountant, and fiscal sponsor as needed in order to coordinate operational functions and budget management.
- Supported event coordination at the Chhaya CDC 2014 Annual Reception and the African Services Committee 2015 Fundraiser, including tasks such as:
 - Management of invitation and RSVP lists
 - Relationship building and serving as liaison with vendors
 - Coordination of a silent auction
 - Logistical coordination and support for the night-of-event
- Grant research and writing to support & sustain organizational development.
- Maintenance of communications tools (website, social media).

Bookkeeping and Operations Consultant

Streetwise and Safe, New York, NY

July 2011 – December 2011

Streetwise and Safe is an advocacy organization working with LGBTQ youth of color with experiences of homelessness and criminalization on issues of policing.

- Managed organizational financial needs, including development and maintenance of internal bookkeeping practices, hiring and coordinating with an outside accountant, contributing to budget development, meeting grant reporting needs, and presenting financial information to the Board of Directors.



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- Developed policies and practices in areas of personnel management, record keeping, youth leadership development strategies, and contributed to organizational visioning and strategic planning.
 - Streamlined policies and practices for general office upkeep, including sustaining day-to-day office functioning, and playing a support role in programming as needed.
 - Offered input into decision-making discussions on organizational engagement with campaigns, outside events and conferences, fundraising strategies, and other programming.

Operations Manager

Center for Working Families, New York, NY

May 2010 – December 2011

- Managed organizational financial needs, including strengthening and maintenance of internal bookkeeping practices, and played a major role in establishing a relationship with an outside accountant.
- Developed policies and practices in areas of personnel management, human resources, and organizational record keeping, and maintained general office needs in order to sustain day-to-day office functioning.
- Played lead role in event coordination for the annual policy conference in 2010 and 2011.

Guantánamo Public Memory Project Consultant

International Coalition of Sites of Conscience, New York, NY

September 2009 – February 2010

The Coalition is an international network of sites dedicated to connecting history to contemporary social justice struggles. In 2009, the organization initiated this project to illuminate the longer history of Guantánamo as a frame for contemporary debate on the site.

- Trained and supervised interns assisting with this project by developing their individual work plans, providing regular guidance through weekly individual check-ins and planning/facilitating project team meetings.
- Identified key campaign partners by developing a list of organizations currently mobilizing on similar issues, and initiated contact in order to explore partnership opportunities and frame a press strategy.
- Researched and organized resources/materials about key historical moments, which included locating resources important to the project, establishing collection systems and categorizing visual media.

Training and Communications Consultant

Clients included: LEpra Society, Hyderabad; HIV/AIDS Alliance, Hyderabad; Centre for World Solidarity, Hyderabad; Hindustan Latex Family Planning Promotion Trust, Hyderabad; Bangalore Medical Services Trust & Research Institute, Bangalore; Sahara Aalhad Hospice & Rehabilitation Centre, Pune; Saheli HIV/AIDS Karyakarta Sangha, Pune; Wake Up Pune campaign, Pune; Lawyers Collective, Mumbai.

December 2007 – August 2008

- Facilitated sensitivity trainings on topics of sexuality for the staff of LEpra Society (Hyderabad) and



local youth volunteering with the Wake Up Pune campaign.

- Trained and supervised interns at the Sahara Aalhad Hospice and Rehabilitation Centre and supervised the involvement of youth participants in activities of the Wake Up Pune campaign.
- Worked with members of HIV+ living support groups in rural communities to plan visits, develop presentations, and create resource materials as part of developing support group learning sites for other organizations, as a consultant to the HIV/AIDS Alliance (Hyderabad).
- Generated press statements and promoted media coverage of campaign efforts of the Lawyers Collective (Mumbai), and the Saheli HIV/AIDS Karyakarta Sangha (Pune).
- Documented proceedings and created a report providing outcome analysis at the 8th National Workshop on Violence Against Women as a consultant to the Centre for World Solidarity (Hyderabad).
- Developed brochures on the *Swagati* and *Nestam* projects (working with marginalized communities disproportionately impacted by the HIV epidemic) for the Hindustan Latex Family Planning Promotion Trust (Hyderabad).

Operations and Volunteer Coordinator

Sakhi for South Asian Women, New York City, NY

February 2005 – August 2006

Sakhi for South Asian Women is an anti-domestic violence organization working with South Asian community in New York City.

- Co-facilitated a political education/brainstorming process for building a transformative justice approach in anti-violence programming; engaged with program staff to develop/incorporate practices that moved Sakhi towards these principles.
- Co-authored a paper highlighting learnings from this process, entitled “Building Towards Transformative Justice at Sakhi for South Asian Women” for the University of Miami *Race and Social Justice Law Review*.
- In earlier roles at Sakhi for South Asian Women:
 - Provided a range of administrative support, including coordinating an office move, collaborating on creation of communications resources, administering financial systems, and supporting the logistics for programming and fundraising events, including annual galas.
 - Managed recruitment, training and supervision of 50 volunteers and 10-12 interns per year, and strengthened program through improved communication and supervision procedures. Also contributed to brainstorming about organizational considerations and strategies for involving men as volunteers.
 - Strengthened the organization's “Communities Taking Charge” campaign for the Richmond Hill community using local outreach, campaign volunteer recruitment, conducting strategy development meetings and pursuing funding via grant proposals.
 - Served as organizational resource person on HIV/AIDS and gender issues to encourage collaboration across issues, facilitating participation in cross-sharing events, and initiating resource gathering on this topic.

VOLUNTEER COMMITMENTS

- 2016: Participant and Co-Coordinator with **generative somatics’ Transformative Fundraising**



Program, a 13-member cross-class grassroots fundraising team that raised \$100K to support gs' work in enabling healing and embodied transformation for social justice movement leaders.

- 2014 – Current: Full-spectrum volunteer doula with the **Doula Project**, a NYC-based organization that provides free compassionate care and emotional, physical and informational support to people across the spectrum of pregnancy.
- 2008 – Current: Community organizer with **Regeneración Childcare NYC**, a childcare network/collective which provides childcare for grassroots organizing spaces, seeking to promote intergenerational movement-building – have coordinated several grassroots fundraisers, conference tracks for kids programming and community building events in this role.

SKILLS & INTERESTS

- Functionally fluent in spoken/written Spanish and spoken Telugu; working knowledge of spoken/written Hindi.
- Familiar with a variety of software, including experience with website development, basic statistical analysis via SPSS, and programming in HTML, Java, Pascal and Python.

EDUCATION

Barnard College, Columbia University, New York City, NY.

Graduated *summa cum laude* with BA in Mathematics, May 2002. GPA: 3.80

- Phi Beta Kappa, May 2002 and Dean's List, 1999-2002.
- Awarded Kohn Prize for outstanding record in mathematics.